



FRAME SUMMER STUDENTSHIP GRANT CONDITIONS 2022

Key terms used in these Grant Conditions can be found in the Definitions section at the end of this document.

1. How these Grant Conditions apply to you

1.1. These Grant Conditions, together with the award letter set out the Terms and Conditions on which we make the grant to you as the employer of the Grantholder. Grants are made to you to be administered to the student.

1.2. You must ensure that the Grant Activities are carried out by you, the Grantholder, the Student and any other Participants or Organisations, in accordance with the Terms and Conditions.

2. Legal compliance, research practice, and governance.

2.1. You must ensure that the Grant Activities are carried out in accordance with all relevant

a) legislation, including but not limited to, health and safety, data protection, modern slavery, safeguarding, bribery tax evasion and relevant financial sanctions laws.

b) regulatory requirements (including any clinical trials registration and any necessary licenses and approvals); and

c) ethical guidelines and principles including the 3Rs.

3. Employment

We do not employ the Grantholder, Student or any of the Participants. It is your responsibility to issue any necessary contracts of employment in relation to the Grant, and to comply with any relevant employment law and regulation.

4. Management of the grant and reporting

4.1. The grant activities must be started as soon as possible and in any event within 1 month of the proposed start date given in the Award Letter.

4.2. You must ensure that:

a) the Grant is used only for the Grant Activities; and

b) the Grant Activities are supported by adequate and appropriate resources and facilities.

4.3. You must tell us at once if there are any factors that may adversely affect the Grant Activities or compliance with the Terms and Conditions. This includes:

a) suspicion of or actual fraud, corruption or financial impropriety; and

b) Any significant changes to the Grant Activities; and

4.4. You, the Grantholder and the Student are responsible for ensuring that we are sent an end of Grant Report within three months from the end of the Grant Period explaining how the grant was spent and the outcome of the Grant Activities.

5. Audit and financial administration

5.1. You must ensure that you have in place appropriate financial policies, procedures and internal controls to monitor and prevent fraud, bribery or any other unauthorised or improper use of the Grant.

5.2. You must be able to account for all income and expenditure related to the Grant.

5.3. You must allow us, if required at our expense and on reasonable notice, to audit your accounts, records, systems, and facilities in relation to the Grant.

5.4. You must repay to us:

a) any part of the Grant that has not been spent when the Grant Period comes to an end;

and b) any part of the Grant used in breach of the Terms and Conditions.

5.7. You will be responsible for any expenditure on the Grant Activities which exceeds the grant.

6. Equipment

You must ensure that any equipment funded by the Grant is purchased in accordance with your procurement procedures in a manner that delivers value for money, is used for the Grant Activities, and is adequately maintained and insured for all appropriate risks.

7. Publication and publicity

7.1. The outcomes of the grant may be published or otherwise disseminated in an appropriate form and timely manner. Such publications must be shared with us on or before the publication date.

7.2. All publications must acknowledge our contribution, and where possible, use our name and logo in accordance with any brand guidelines we bring to your attention from time to time.

7.4. We have the right to publish your name, the name of the Grantholder and the name of the Student, the end of Grant Report and any relevant information in relation to the Grant, including the Students place of study, university course and other academic credentials. You, the Grantholder and the Student consent to support us, upon request, to publicise the Summer Studentship Programme.

7.5. You must contact FRAME immediately if you become aware of anything related to the Grant that may have an adverse reputational impact on you, us, the Student, the Grantholder, a Participant or Organisation.

8. Intellectual property (IP) and its exploitation

8.1. You must have procedures for the identification, protection, management and exploitation of Grant-funded IP, taking into account circumstances where the Grant Activities involve collaboration with, or the contribution(s) of, third parties. You must also ensure that anyone engaged by you in the Grant Activities (including employees, students, visiting fellows and subcontractors) is employed, engaged or retained on terms that vest all Grant-funded IP in you.

8.2. Where Grant-funded IP arises from the Grant Activities, you must obtain our prior written consent (not to be unreasonably withheld in circumstances where it is an appropriate means of achieving charitable public benefit) before you make any commercial use of, or grant to, any third party, any exploitation rights over, the Grant-funded IP.

9. Liability

We do not accept any responsibility for financial or other liability incurred by you, the Grantholder, the Student, any organisation, or any Participant that may arise out of the Grant Activities.

10. Variation and termination

10.1. We reserve the right to amend these Grant Conditions, and the terms of the Award Letter at any time. We will notify you of these changes.

10.2. Where there is a conflict between these Grant Conditions and the Award Letter, the provisions of the Award Letter will take precedence.

10.3 In the event that the Grant Activities are terminated before completion, you must notify us promptly and explain the circumstances of termination. Any part of the Grant that is unspent must be repaid to us and we reserve the right to require you to repay the Grant in full.

11. Governing law and jurisdiction.

These Grant Conditions shall be governed by and interpreted in accordance with the law of England and Wales and any disputes in connection with these Grant Conditions shall be governed exclusively by the courts of England and Wales.

12. Definitions

3Rs: A framework supporting human animal research which adheres to the principles of 'Replacement, Reduction and Refinement.'

Award letter: the letter from us confirming the award of the grant and giving details of the Grant Activities.

End of Grant Report: A written report completed by the student on which they report on the grant activities.

Grant: The grant described in the Award Letter.

Grant Activities: The activities funded by the grant as described in the Grant Application and Award Letter.

Grant Application: the application submitted to us for a Grant by the Student and supported by the Grantholder, including details of the Grant Activities and Budget.

Grant Conditions: The conditions set out in this document.

Grantholder: an appropriate member of your staff who acts as the Student's supervisor during the Grant Activities, and who is authorised to accept the Terms and Conditions on your behalf, as identified in the Grant Application.

Grant Period: The period of the Grant set out in the award letter, beginning on the start date as confirmed to us in the Grant Application

Student: the applicant identified in the Grant Application and as specified in the Award Letter

Organisation: any university, institution, research council or other organisation (other than you) at which the Grant Activities are carried out and/or to which Grant monies are received

Participant: any person or third party working on the Grant Activities, including (as applicable) any applicant, collaborator, sponsor or research sponsor, supervisor, consultants, sub-awardees or contractors

Terms and Conditions: the terms and conditions on which the Grant is made, comprising these Grant Conditions, the Award Letter and any policies we notify you of from time to time

Grant-funded IP: intellectual property that is, or has been, created, exemplified or developed (whether in whole or in part) from the Grant Activities. Unless specified otherwise in the award Letter, 'Grant-funded IP' does not include the copyright in artistic works, books, articles, scientific papers, lectures or audio or visual aids to the giving of lectures or teaching

You/your: the university, institution, research council or other organisation that has principal responsibility for administering the grant, as identified in the Grant Application and as specified in the Award Letter.

